



Office of the
Arkansas Attorney General
Mike Beebe

**ARKANSAS CRIME VICTIMS
REPARATIONS BOARD**

**SEXUAL ASSAULT REIMBURSEMENT
PROGRAM**

REIMBURSEMENT FORM
(for medical facilities only)

Reimbursement will be made ONLY on the following conditions:

1. Treatment is sought and rendered within 72 hours of the assault. (This will be waived if the victim is a minor or if good cause is shown);
2. The incident was reported to a law enforcement agency;
3. Treatment was not for a pre-existing injury, a physical injury directly relating to the assault, or any other condition; and
4. The victim is not covered by a federally financed benefits program, such as Medicaid, Medicare, Champus or VA. This stipulation has been made pursuant to a VOCA amendment adopted as a part of the Crime Bill.

SEXUAL ASSAULT VICTIM INFORMATION

Victim's name _____

Victim's date of birth _____ Social Security No. _____

Victim's full address _____

Is victim covered by a federally financed benefits program (if yes, please state which program and the victim's identification number)? _____

Date and time of assault _____

Date and time treatment sought _____

Name and address of law enforcement agency notified _____

Name and address of medical facility rendering treatment _____

Telephone number _____ Contact person _____

Was the victim transported by ambulance? _____ If so, please give the name of the ambulance service.

Was an outside lab facility used to perform or analyze specimens? _____ If so, please give the name of the facility.

Transferred victims:

Was the victim transferred from your facility? _____ If so, please attach documentation justifying the decision to transfer and the name of the facility to whom the victim was sent.

Was the victim transferred to your facility? _____ If so, please give the name of the facility that transferred the victim.

In the case of transferred victims, please be advised that the Sexual Assault Reimbursement Program will not disburse any payments for eligible expenses to either medical facility until the necessary documentation and itemized billing statements are submitted from both the transferring and receiving facility. In addition, these medical facilities must share the allowable award ceilings outlined in the Sexual Assault Reimbursement Program's Policies and Procedures. The Arkansas Crime Victims Reparations Board will determine the appropriate portion of the ceiling for each medical facility on a case-by-case basis.

ATTENDING PHYSICIAN'S OR SANE CERTIFICATION
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Brief description of examination, treatment and tests _____

I hereby certify that this patient received a medical-legal examination, which included laboratory tests needed by the State to collect evidence for prosecution.

Physician's or SANE signature _____ Date _____

LAW ENFORCEMENT OR VICTIM ASSISTANCE COORDINATOR

I hereby certify that the named law enforcement agency received a report that the victim had been sexually assaulted. The information contained in the application is true and correct to the best of my knowledge or belief.

(Law enforcement/victim witness coordinator/verified victim advocate signature)

Title/Agency _____

Date _____ Badge Number _____

Pursuant to Arkansas Code Annotated 12-12-404, the Crime Victims Reparations Board will reimburse a medical facility for costs incurred in performing a medical-legal examination and tests for venereal disease on sexual assault victims. The medical facility must complete all sections and obtain the physician's certification and the law enforcement/victim witness coordinator/verified victim advocate's certification. A copy of the itemized bill (including current procedural terminology (CPT) codes), along with any other relevant information to substantiate the claim must be attached to this form to ensure payment. **NOTE: In compliance with Arkansas Code Annotated 12-12-403, the medical facility or licensed health care provider shall not submit any remaining balance after reimbursement by the Arkansas Crime Victims Reparations Board to the victim. Additionally, acceptance of payment of the expenses of the medical-legal examination by the Arkansas Crime Victims Reparations Board shall be considered payment in full and bars any legal action for collection.** Information should be forwarded to:

**Arkansas Crime Victims Reparations Board
323 Center Street, 1100 Catlett-Prien Tower Building
Little Rock, AR 72201
Phone Numbers: 1-800-448-3014 or (501) 682-1020
Fax: (501) 682-5313 or (501) 683-5569**